

SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD

<i>Section</i>	SCHOOLS & STUDENTS	
<i>Management Guideline</i>	SCHOLARSHIP AND TRUST FUND PROCEDURES	
<i>Applicable Policy</i>	SCHOLARSHIPS AND TRUST FUNDS	522

<i>Board Approved:</i> June 17, 2013 November 20, 2012 June 24, 2008 April 13, 1999	<i>Reviewed:</i> June 4, 2013 November 6, 2012 May 26, 2008 December 6, 2005 May 2, 2000	<i>Review By:</i> December 2017
--	--	---------------------------------

1.0	A. J. Currie Bursary <i>(Nipigon-Red Rock District High School)</i>	Appendix A
2.0	Arnold Enders Honour Roll Bursary <i>(Beardmore Public School)</i>	Appendix B
3.0	Arnold Enders Honour Roll Bursary <i>(B.A. Parker Public School)</i>	Appendix C
4.0	Arrive in 85 Bursary Award <i>(Geraldton Composite High School)</i>	Appendix D
5.0	Caribou Artisan Fine Craft Centre Trust <i>(Lake Superior High School)</i>	Appendix E
6.0	Dr. R. E. Laine Scholarship <i>(Geraldton Composite High School)</i>	Appendix F
7.0	Geraldton Scholarship Trust Fund <i>(Geraldton Composite High School)</i>	Appendix G
8.0	Hargraft Trust Fund <i>(Manitouwadge High School)</i>	Appendix H
9.0	Henri Major Trust Fund <i>(Marathon High School)</i>	Appendix I
10.0	Longlac Scholarship Trust Fund <i>(Geraldton Composite High School)</i>	Appendix J
11.0	Ludwika Coljak Scholarship <i>(Geraldton Composite High School)</i>	Appendix K
12.0	Stephen Peet Memorial Scholarship <i>(Geraldton Composite High School)</i>	Appendix L
13.0	Superior-Greenstone DSB Bursary <i>(Nipigon-Red Rock District High School)</i>	Appendix M
14.0	Treena L. Wlasy Memorial Scholarship <i>(Geraldton Composite High School)</i>	Appendix N
15.0	United Steel Workers of America Bursary <i>(Manitouwadge High School)</i>	Appendix O
16.0	R.R. Steele Bursary <i>(Nakina Public School)</i>	Appendix P

CARIBOU ARTISAN FINE CRAFT CENTRE AWARD (*Lake Superior High School*)

This award is provided annually to a graduate of Lake Superior High School. The following conditions apply:

1. One award shall be made annually to a graduate of Lake Superior High School who is proceeding to post-secondary education as a full-time student in an Art related field. If no student is entering this field, then the bursary will go to the most deserving student who has taken at least 2 Art courses in high school. If a deserving student is not found in a particular year, the award for that year shall be withheld.
2. The annual award shall be \$500 until the fund is depleted.

Administration

1. Interested students must complete the Caribou Artisan Centre Award application.
2. The award shall be made on the recommendation of the school's Selection Committee.
3. The Guidance Department shall forward the name of the recipient and the amount of the award to the Manager of Accounting Services.
4. Payment of the award shall be made after proof of registration in the first semester of an accredited post-secondary educational institution has been forwarded to the Manager of Accounting Services from the Registrar.

DR. R.E. LAINE SCHOLARSHIP (*Geraldton Composite High School*)

The fund is capital set up in trust for a graduate of post-secondary who is continuing on to be a doctor.

Administration

1. The amount of the award is to be determined by Dr. Laine.

GERALDTON SCHOLARSHIP TRUST FUND (*Geraldton Composite High School*)

The name of the fund will be the Superior-Greenstone District School Board Geraldton Scholarship Trust Fund.

Funds for the trust shall be solicited and received from individuals, businesses and industry.

Monies received shall be used strictly for the purpose of awarding of scholarships, bursaries and student awards to deserving students in the field of school achievements.

All donations must be made at arm's length. For example, a parent or business cannot donate funds for their child or the criteria cannot be so specific as to only benefit one specific student.

Administration

1. The Geraldton Scholarship Trust Fund will be administered by the elected trustees of the Superior-Greenstone District School Board. The Selection Committee will be composed of up to two members of School Council; the two local trustees, if available; one representative from the Geraldton Composite High School Student Services Department; no more than two representatives from the teaching staff of Geraldton Composite High School and the Principal or the Vice Principal.
2. All cash and cheques donated by individuals, organizations, or businesses shall be turned into the Board Office for deposit in a special trust fund account and a letter of acknowledgement mailed to the donor.
3. The Superintendent will act as administrator of the fund and shall issue, on behalf of the Scholarship Trust Fund, official receipts for all monies received.
4. As soon as possible, prior to commencement, the Selection Committee shall present the Board Office with a detailed list of student awards for whom cheques are requested which shows the following information:
 - a) Name of recipient and telephone number;
 - b) Name and amount of award;
 - c) Name of donor.
5. The Board Office shall prepare cheques as per the list submitted by the Selection Committee and in accordance with the terms of the award.
6. Where an award is given contingent upon "going on to post-secondary education" then this means that the student will receive the money provided that he or she registers in post-secondary education no later than fourteen (14) months after graduation and sends proof of registration and S.I.N. to the Superior-Greenstone District School Board Scholarship Administrator.
7. Where a graduate has deferred his/her access to the scholarship/bursary process because he/she had indicated his/her return within the following academic year in order to take additional Grade 12 credits, and where that student withdraws from school prior to completing those credits, then he/she will be eligible to compete for scholarships and bursaries in that academic year only provided that he/she applies to a post-secondary institution, and only provided that he/she meets the guidelines outlined above in this policy.

8. In the event of the dissolution of the fund, any assets remaining will be distributed to one or more charitable organization in Canada as designated by the Board.

Role of the Selection Committee

1. The primary concern of the Committee is that deserving students receive recognition of merit and /or financial assistance to continue their education.
2. The committee shall accept awards for processing and make awards on the following conditions:
 - a) That a high academic standing be achieved by the recipient;
 - b) That recognition of merit or financial assistance to continue their education is within one or more subjects;
 - c) That bursaries make financial need of the recipient a requirement;
 - d) That the Selection Committee may make recommendations to the donors who insist on selecting the recipient only on the conditions of (a), (b), or (c) above.

Criteria for Awarding Scholarships, Bursaries and Awards

1. As soon as the final marks for completed courses and/or mid-term marks for ongoing courses are available, the Student Services Department shall prepare a listing of all graduating students and rank them according to the total of the best four (4), Grade 12 credits. Where a student has less than four (4) Grade 12 credits, then the best credits from Grade 11 will be used to complete the best four (4) credits required.
2. Scholarships, awards and bursaries are awarded according to the following:
 - a) Scholarships: Scholarships are awarded on the basis of marks.
 - b) Bursaries: Bursaries are distributed according to financial need.
 - c) Awards:
 - i) General awards are distributed to students continuing on to post-secondary education according to financial need, scholastic effort and equity;
 - ii) Donor directed awards are distributed according to the criteria determined by the donor.

HARGRAFT TRUST FUND (*Manitouwadge High School*)

This fund is capital set up in trust through an estate bequest to assist Manitouwadge High School students pursuing post-secondary education. The following conditions apply:

1. Candidates must have attended Manitouwadge High School.
2. Fund capital shall not be depleted; therefore, only interest and investment income earned by the fund shall be available for awards.

Administration

1. Awards will be made available annually to graduates of Manitouwadge High School. The amount available for awards will be determined each June based on interest earned over the past year.
2. A Selection Committee composed of up to two members of School Council; a Trustee, if available; the Principal, Guidance Officer, and one teacher from the staff of Manitouwadge High School will meet to distribute the award.
3. The Selection Committee shall forward the list of recipients and the amount of the award to the Superintendent of Business or the Manager of Accounting Services for approval before graduation.
4. Payment of the award shall be made after proof of registration in the second semester of the program has been forwarded to the Manager of Accounting Services from the Registrar.

Conditions for Candidates

1. Candidates must enrol in post-secondary education.
2. Candidates must have attained a B-average.

LONGLAC SCHOLARSHIP TRUST FUND



SUPERIOR-GREENSTONE DISTRICT SCHOOL BOARD BURSARY (*Nipigon-Red Rock District High School*)

This award is provided annually by Superior-Greenstone District School Board to a graduate of Nipigon-Red Rock District High School who is proceeding to further education.

Administration

1. One award shall be made annually to a graduate of Nipigon-Red Rock District High School. The amount of the award is \$500.00.
2. The award shall be made on the recommendation of a Selection Committee which will be composed of up to two members from School Council; a Trustee, if available; and a representative from the Guidance Department of the high school.
3. The Guidance Department shall notify the Board Office of the recipient as soon after graduation as possible.
4. Payment of the award shall be made after proof of registration in the second semester of the program has been forwarded to the Manager of Accounting Services from the Registrar.

TREENA L. WLASY MEMORIAL SCHOLARSHIP (*Geraldton Composite High School*)

This fund is set up in trust through an estate bequest for a Grade 12 or OAC graduate of Geraldton Composite High School continuing on to post-secondary education. The following conditions apply:

1. An annual award of \$200 will be made until the funds are depleted, subject to the conditions below.

Administration

1. The Selection Committee for the Geraldton Scholarship Trust fund shall select the recipient based on the criteria that follow.
2. The Selection Committee shall forward the name of the recipient to the Board Office.
3. Payment of the award shall be made after proof of registration is forwarded to the Manager of Accounting Services.

Conditions for Candidate

1. The candidate must be a Grade 12 or OAC graduate of Geraldton Composite High School.
2. The candidate must have an average of at least 66% in Grade 11 and 12 English and Math.
3. The candidate must have participated in school activities, demonstrated self-discipline or courage, be interested in fellow students and have a good sense of humour.
4. The candidate must be registered for post-secondary education no later than the second September after graduation.

R. R. STEELE BURSARY (*Nakina Public School*)

This award is provided annually by Superior-Greenstone District School Board to graduates of Nakina Public School who puts forth a deserving effort; but may not receive the Academic Excellence award that recognizes highest average. The following conditions apply:

1. Candidates must be the son/daughter of a ratepayer of the former Nakina District School Area Board.
2. Fund capital shall be depleted; annual award shall be \$100.

Administration

1. The Grade 8 teacher and the Principal shall constitute the Nakina Selection Committee for the award and determine the recipient of the award.
2. The Nakina Selection Committee shall provide the name of the recipient as well as the date of the graduation to the Board office as soon as possible.
3. The Board Office shall produce the cheque to be awarded at the Grade 8 Graduation ceremony.